



# BIRR LOGISTICS CENTRE

## DELIVERY TERMS AND INSTRUCTIONS

<b>Registration times</b>	Monday – Friday
<b>Goods receipt</b>	7h15 – 11h45 / 13h00 – 16h15
<b>Domestic collections</b>	7h15 – 11h45 / 13h00 – 16h45
<b>Export collections</b>	9h00 – 11h45 / 13h00 – 15h30
<b>Delivery address</b>	Sika Schweiz AG, Eistäpfestrasse 2, 5242 Birm
<b>Registration</b>	Scan QR-Code or: <a href="https://che.sika.com/de/dienstleistungen/registration-of-inbound-deliveries-sika-schweiz-ag">che.sika.com/de/dienstleistungen/ registration-of-inbound-deliveries-sika-schweiz-ag</a>



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# DELIVERY TERMS AND INSTRUCTIONS

## REGISTRATION



At least 24h prior to delivery via our website:  
[che.sika.com/de/dienstleistungen/registration-of-inbound-deliveries-sika-schweiz-ag](https://che.sika.com/de/dienstleistungen/registration-of-inbound-deliveries-sika-schweiz-ag)

or scan QR code with link to the website

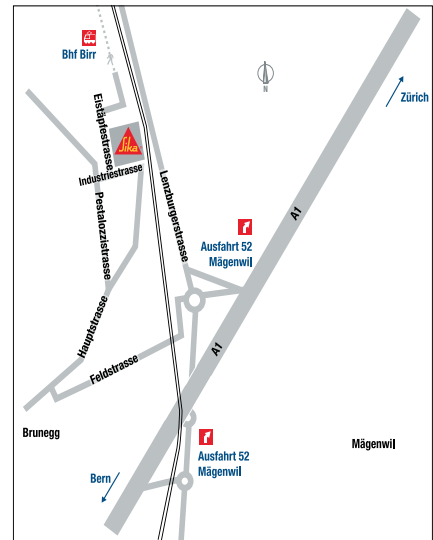
## REGISTRATION CONTENT

Selection of delivery time slot  
Supplier contact details  
Order PO / reference number  
Transport company  
Number of pallets

## DOCUMENTS

Physical handover on delivery

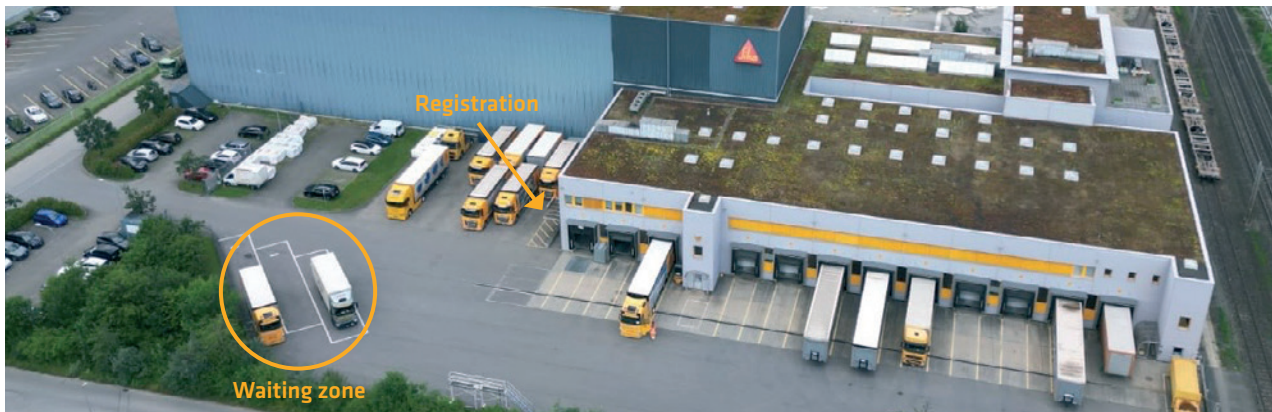
**IMPORTANT! Please register your deliveries in advance. Only registered deliveries will be prioritised for processing. Longer waiting times are to be expected for deliveries not registered in advance. We cannot guarantee that deliveries will be unloaded on the same day if they are not registered in advance.**



## REGISTRATION

The driver must park in the designated parking area and then report to the registration desk with the purchase order number and the necessary documents.

## WAITING AREA ON THE PREMISES / REGISTRATION DESK



**We operate an automated high-bay warehouse in our logistics centre in Birm.**

To ensure smooth storage, pallets must be wrapped with stretch film up to the top edge of the pallet, but not beyond.



incorrect




correct

The ends of the film must be neatly glued or welded to the cargo unit. Protruding film ends are not permitted.

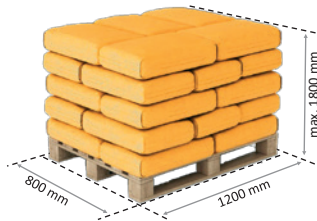


## PALLETS / LOAD SECURING

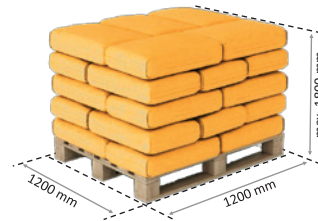
The goods must be delivered on undamaged, dry pallets of at least A or B quality. Pallets of inferior quality (<B) will not be exchanged or credited. Internally, additional work is needed for re-palletising.

NEW (as per UIC 435-2)	SUITABLE FOR:	REQUIREMENTS
	<ul style="list-style-type: none"> <li>Storage</li> <li>Transport</li> <li>MFH</li> </ul> <b>Properties:</b> <ul style="list-style-type: none"> <li>VISPM 15 / IPPC</li> <li>technical drying</li> </ul>	<ul style="list-style-type: none"> <li>800 × 1200 × 144 mm, 1,500 kg nominal load, chamber dried</li> <li>Wood moisture ≤ 22%</li> <li>Rough sawn production, standardised nail pattern</li> <li>Labelling of the pallet organisation</li> <li>IPPC labelling of manufacturer code</li> <li>EUR labelling</li> </ul>
CLASS A (recommended use)	SUITABLE FOR:	PERMISSIBLE GRADATIONS COMPARED TO NEW CLASS
	<ul style="list-style-type: none"> <li>Storage</li> <li>Transport</li> <li>MFH</li> </ul> <b>Properties:</b> <ul style="list-style-type: none"> <li>light</li> </ul>	<ul style="list-style-type: none"> <li>Pallet has already been used</li> <li>Signs of use, no soiling</li> <li>ISPM 15 / IPPC not guaranteed</li> <li>No protruding splinters due to use that impair the MFH suitability</li> <li>No twisted blocks</li> <li>All prescribed license plates legible, licensed repair permitted</li> </ul>
CLASS B (recommended use)	SUITABLE FOR:	PERMISSIBLE GRADATIONS COMPARED TO CLASS A
	<ul style="list-style-type: none"> <li>Storage</li> <li>Transport</li> <li>MFH</li> </ul> <b>Properties:</b> <ul style="list-style-type: none"> <li>light/dark mixed</li> </ul>	<ul style="list-style-type: none"> <li>Pallet has already been used</li> <li>Signs of use, wood darkening permissible</li> <li>ISPM 15 / IPPC not guaranteed</li> <li>No protruding splinters caused by use that impair the MFH suitability</li> <li>No twisted blocks</li> <li>All prescribed licence plates legible, licensed repair permitted</li> </ul>
CLASS C (per UIC 435-2/-4)	NOT SUITABLE FOR USE	
	<ul style="list-style-type: none"> <li>Sika only accepts pallets in Classed New to B!</li> </ul>	

To ensure that Euro pallets and chemical pallets can be stored and transported optimally in the high-bay warehouse in Birr, the pallets must not have **any overhang**:



**Euro pallet** 1200 mm × 800 mm × 1800 mm  
(Length × Width × Height incl. pallet),  
maximum weight of **1,100 kg** incl. pallet



**Chemical pallet** 1200 mm × 1200 mm × 1800 mm  
(Length × Width × Height incl. pallet),  
maximum weight of **1,300 kg** incl. pallet

The dimensions include the packaging material, e.g. film, cardboard, etc.

If the pallets have an **underhang**, they **must** be **secured** appropriately during transport. It must also be ensured that the goods cannot slide around on the load carrier during transport.

In general, the pallets may not be stacked in the lorry unless expressly approved by Sika Schweiz AG. If the lorry is carrying goods for other unloading locations and our goods are therefore not freely accessible, the driver is responsible for unloading and reloading the third-party material. If damage to the goods is discovered during unloading, the driver must confirm it with their signature.

## SAFETY PRECAUTIONS

The following rules must be observed on the Birr Logistics Centre premises:

- A speed limit of 10 km/h and a smoking ban are enforced throughout the entire Birr Logistics Centre premises
- Safety chocks must be placed on the lorry and trailer during unloading
- The driver must wear their own high-vis vests, protective footwear, safety goggles and long trousers
- The driver must handle their own equipment and any provided materials in a professional manner.
- Lorries including drivers are not allowed to park or stay overnight anywhere on the industrial estate. The following service areas are located nearby: Othmarsingen service area, Birrhard service area

## INFORMATION

Our warehouse control centre will be happy to answer any questions you may have: E-mail: [lieferavis.lcbirr@ch.sika.com](mailto:lieferavis.lcbirr@ch.sika.com) /

Tel.: **+41 (0) 58 436 57 64**

# FROM THE BASE TO THE ROOF



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TUNNELLING | ROOF SYSTEMS | INDUSTRY

## SIKA SINCE 1910

Sika AG is a globally active specialty chemicals company, leading the way in process materials for sealing, bonding, damping, reinforcing and protecting load-bearing structures in construction and industry.

Before application and processing, the current product data sheet for the products used must always be consulted. Our current general terms and conditions apply.



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